Chettinad
Academy of Research and Education
(Deemed to be University Under Section 3 of UGC Act 1956)

IHEC – CARE Office use only	
Submission Date	
Serial No.	

PROPOSAL SUBMISSION FORM FOR INSTITUTIONAL HUMAN ETHICS COMMITTEE– CARE **

FOR D.M/M.Ch/M.D/M.S/MBBS/B.Sc/M.Sc./Ph.D STUDENTS

FORM - A

1.	Title of the proposed research	
2.	Name of the Candidate: a. Department b. Degree / Course c. Batch of admission to the course d. Month & year of submission of Thesis e. Email ID of the Candidate f. Email ID of the Guide g. Mobile No. of the Candidate	a. b. c. d. e. f. g.
3.	Institute where the research will be conducted:	
4.	Name of the external institutes associated with the study (if any)	
5.	Name of guide:	
6.	Name of co – guide:	

7.	Study proposal in the given format including the
	
	a. PROFORMA **(Annexure 1)**
	
	b. Necessary supportive documents like
	  i.Questionnaire**(Annexure 2)**
	  ii. Assessment scales **(Annexure 3)**
	  iii.Others if any **(Annexure 4)**
		a.
		
		b.
		i.
		ii.
		iii.

8. Informed consent document with a. Participant information sheet **(Annexure 5)** b. Participant informed consent form **(Annexure 6/6a)** c. Investigator declaration **(Annexure 7)**	a. b. c.
9. Ethical issues that could be identified by the investigator and plans to address them: **(Annexure 8)**	
10. Details of sponsorship if any: **(Annexure 9)**	
11. Authorization letter from HOD stating that the research has not been started **(Annexure 10)**	
12. Signature of the Candidate:	
13. Signature of the guide:	
14. Signature of the head of the department:	

** No thesis work shall be/can be started unless ethics clearance /approval is obtained. Kindly note that no retrospective / post facto ethical clearance can be provided to research projects which were neither submitted nor wetted by the ethics committee.