

## **COMPLIANCE CELL FOR PREVENTING SEXUAL HARASSMENT OF WOMEN**

**Date:** 14.02.2019

**Time:** 11.00 am

**Venue:** Registrar's office

### **MINUTES OF THE MEETING**

During the meeting, the following members were present.

1	Dr.Prabha Swaminathan, Associate Professor, OBG	Convenor
2	Dr.R.Vijayashree, Professor & Head, Pathology	Member
3	Dr.N.Ashokkumar, Associate Professor, Dermatology	Member
4	Dr.Veena M Joseph, Professor & VP, CCN	Member
5	Dr.Koyeli Girigoswami, Asst. Professor, FAHS	Member
6	MrsR.Vijayalakshmi, Finance officer, CARE	Member
7	Mrs.VishnuPriya, General Manager (HR)	Member
8	Mrs.R.Vasantha, Guide, NGO Organization	Member

At the outset, the convenor welcomed the committee members.

The agenda items were taken up for discussion.

The committeemembers discussed about conducting an Awareness program titled 'Sensitization on Gender Discrimination for the students and faculty (teaching, non-teaching and administrative staffs) of CARE. The various aspects of the program such as date, time, venue and the resource persons of the program were also discussed. It was decided that the meeting shall be conducted on 07.03.2019 at two different venue and time. The exact venue and the time will be finalized after discussing with the Dean. It was also decided by the members that Dr.Prabha Swaminathan will be the resource person for both the students and faculty members. The convenor has also worked out on the tentative budget for the program and the same were approved by the committee members. The permission letter for conducting the program and also the financial assistance letter were drafted, signed and given to the Dean.

With this, the meeting came to an end.

A handwritten signature in black ink, appearing to read 'Prabha', with a long horizontal stroke underneath.

Dr.Prabha Swaminathan

Associate Professor, OBG

Convenor - Compliance cell for preventing Sexual Harassment of Women

To

All the members

Cc:

The Vice Chancellor

Registrar

Dean, CHRI

Director Research

Principal, AHS

Principal, CCN