

## MINUTES OF THE MEETING

### THE GRIEVANCE REDRESSAL CELL FOR NON TEACHING STAFF

Date: 17.09.2018

Time: 11am

Venue: College Council Room

#### Members present

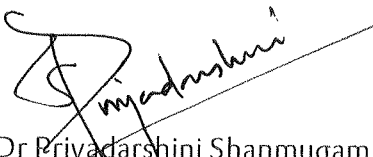
1. Dr Priyadarshini Shanmugam, Professor Microbiology - Covenor
2. Dr Meignana Kumar – Asst. Professor, Pharmacology - Member
3. Dr S Govindaraju – Professor, Biostatistics - Member
4. Mrs Kogila Palani – Associate Professor, CCN - Member
5. Mrs J. Amudha- Nursing Superintendent - Member

At the outset, the convener welcomed the committee members

#### Agenda

A request had been made by the Staff nurses of Chettinad Hospital to provide soft skills training to the new recruits, at the time of induction. This request was taken up for discussion with the committee members. After the deliberations it was decided to take up the matter to the Registrar, CARE, requesting him to arrange for the same, after discussion with the HR department.

Since no other agenda was presented, the meeting came to an end

  
Dr Priyadarshini Shanmugam  
Professor, Microbiology,

Dr. Priyadarshini Shanmugam MD  
Reg. No. 58827  
Professor & Head  
Department of Microbiology  
Chettinad Hospital and Research Institute

Convener, Grievance Redressal Cell for Non teaching staff

#### CC:

- The Vice Chancellor
- Registrar
- Dean, CHRI
- Director Research
- Principal, FAHS
- Principal, CCN