

MINUTES OF THE MEETING

THE GRIEVANCE REDRESSAL CELL FOR NON TEACHING STAFF

Date & time: 20.04.2020, 11.00 am.

Venue: College Council Room.

Members present:

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| 1.Mr.M.Manickam, Head- Infrastructure, CARE | -Convener |
| 2.Ar.Loganathan, Professor& Dean, Architecture | - Member |
| 3.Ms.Ruchi Sinha, Assistant Professor, Law school | - Member |
| 4.Mrs.Esther Kavitha, HR, CARE | - Member |
| 5.Dr.P. Senthil, Prof & Dean i/c., Physiotherapy | - Member |

At the outset, the convener welcomed the committee members.

Agenda:

To discuss the request made by Non-teaching staff with regards to providing basic Personal Protective equipment's (Mask, Gloves, Face shield, Sanitizers). This request was taken up for discussion with the committee members. After the deliberations it was decided to arrange for the same after discussion with Vice Chancellor and Registrar, CARE.



Mr.M.Manickam,
Head-Infrastructure, CARE,
Convener, Grievance redressal cell for Non-teaching staff.

CC: Vice Chancellor, CARE
Registrar, CARE
Dean, CHRI
Director Research
Principal- FAHS
Principal- CCN
All the members.