

## MINUTES OF THE CAREER COUNSELING AND PLACEMENT CELL

MEETING HELD ON 04.08.2015

**Date & Time** : 11:30 am  
**Venue** : Conference Hall, Registrar's Office

### Members present:

- |  |            |
|--|------------|
| 1. Dr. R. Murugesan, Director – Allied Health Sciences                       | - Convener |
| 2. Dr.K. Ramesh Rao, Dean, CHRI  | - Member   |
| 3. Mrs. L. Lakshmi, Principal, CCN   | -Member    |
| 4. Dr. N.R. Rajesh Kanna, Associate Professor, Pathology                     | - Member   |
| 5. Dr. Kumar Ebenezer, Assistant Professor, Medical Bionanotechnology        | - Member   |
| 6. Mr. B. Ramadoss, General Manager (HR)                                     | -Member    |
| 7. Mrs. K.J. Pushpakala, Associate Professor, Medical Surgical Nursing, CHRI | - Member   |

### Agenda:1

#### **To apprise the duties of cell to all the members.**

At the outset, the convener welcomed the committee members. He explained in detail the duties of the cell to all the members.

### Agenda:2

#### **To instruct the members to submit the proposal for conducting workshops/ guest lectures on Career Counseling.**

The Convener had a discussion with the members to organize workshops/guest lectures on Career Counseling and requested to submit proposal for such workshops. (Eg., Interview techniques, Communication Skills, Group discussions etc.,)

### Agenda:3

#### **Any other subject matter with the permission of the convener.**

It was decided to get the placement details of the previous batch students from the concerned heads of the constituent colleges.

With this, the meeting was concluded.

*Dr. R. Murugesan*

Dr. R. Murugesan,  
Director – Allied Health Sciences/  
Convener – Career Counseling and Placement Cell

CC:

Vice Chancellor *EMC*  
Registrar *[initials]*  
Dean, CHRI *[initials]*  
Director Research *[initials]*  
Director-AHS *[initials]*  
Principal CCN *[initials]*  
All Committee members.