

Minutes of the meeting of Library Committee held on 08.09.16 at 11.00 A.M. at the
Conference Hall, adjacent to Registrar's chamber

Members Present:


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| 1. Dr.T.Kathir Subramaniyam, Professor, Padiatrics | - Convener | <i>Ace</i> |
| 2. Dr.A.Ruckmani, Professor & HOD, Pharmacology | - Member | <i>Aruman</i> |
| 3. Dr.S.R.Sakunthala, Professor, General Medicine | - Member | <i>Sakun</i> |
| 4. Dr.S.Subramanian, Professor, TB& Respiratory Medicine | -Member | <i>S.S.</i> |
| 5. Dr.M.Thangavel, Associate Professor, FAHS | -Member | <i>M.T.</i> |
| 6. Dr.P.Thirunavukarasu, Professor, ENT | -Member | <i>P.T.</i> |
| 7. Dr.S.Jayanthi, Professor, Microbiology | -Member | <i>S.J.</i> |
| 8. Dr.R.Saravanan, Assistant Professor, FAHS | -Member | <i>R.S.</i> |
| 9. Mrs.D.Revathy, Assistant Professor, OBG (N), CCN | -Member | <i>D.R.</i> |
| 10. Mr.V.Uvaraj, Librarian | -Member | <i>V.U.</i> |
| 11. Mr.Edwin Arun, AGM (Purchase) | -Member | <i>E.A.</i> |
| 12. Dr.P.Anisha Mohan, PG Student Rep. M.D. Community Medicine | -Member | <i>P.A.</i> |
| 13. Mr.Pushkar Palani – UG Student Rep. MBBS III year | -Member | <i>P.P.</i> |
| 14. Ms.S.Nandhini – AHS student Rep. – B.Sc., Medical Biotechnology II year | -Member | <i>S.N.</i> |
| 15. Mr.U.Sathish – Nursing student Rep. – B.Sc., Nursing III year | -Member | <i>U.S.</i> |

At the outset, the Convener welcomed the members of the Committee.

1. It was resolved to recommend the request of the Departments of Urology, Cardiology, Neurosurgery & Neonatology for purchase of books may be forwarded to the Purchase Department since the books required by the Departments are genuine and an urgent need. Copies of the request made by the Departments were handed over to Mr.Edwin Arun, General Manager (Purchase) for further action at their end.
2. With the permission of the Convener, the following Agenda item is put up for discussion: Mr.Uvaraj has stated that representations are being received from the Full time Ph.D scholars to issue the library books for their reference. He further stated that previously books were issued to the Ph.D scholars, but some of the scholar who has discontinued has taken away some book and could not recover for that book.
Taking up the discussion, it was resolved that library books may be issued to the Ph.D scholars as per the library rules of the institution and all the Ph.D scholars to submit "No Due Certificate" at the time submission of their thesis.

3. Further, the Convener directed the Librarian to take steps in conducting Book Exhibition and to submit the proposal in this regard.

With this, the meeting came to an end.



Prof. Dr. T. Kathir Subramaniam,
Department of Paediatrics/
Convener- Library Committee

To
All the members.