

## **COMPLIANCE CELL FOR PREVENTING SEXUAL HARASSMENT OF WOMEN**

**Date:** 09.04.18

**Time:** 11.00 am

**Venue:** Registrar's office

### **MINUTES OF THE MEETING**

During the meeting, the following members were present.

1	Dr.Prabha Swaminathan, Associate Professor, OBG	Convenor
2	Dr.R.Vijayashree, Professor & Head, Pathology	Member
3	Dr.N.Ashokkumar, Associate Professor, Dermatology	Member
4	Dr.Veena M Joseph, Professor & VP, CCN	Member
5	Dr.KoyeliGirigoswami, Asst. Professor, FAHS	Member
6	MrsR.Vijayalakshmi, Finance officer, CARE	Member
7	Mr.M.Paramasivanantham, General Manager (HR)	Member
8	Mrs.R.Vasantha, Guide, NGO Organization	Member

At the outset, the convenor welcomed all the committee members

The agenda items were taken up for discussion.

The committeemembers discussed about the possibility of conducting an Awareness program titled 'Sensitization on Gender Discrimination' for the students and faculty of CARE by this year end. The various aspects of the program such as date, time, venue, resource persons and also the tentative budget of the program were also discussed.

As of date, no complaints were received and the members discussed various modalities through which the complaints could be made including e mail. Maintaining strict confidentiality and quick resolution of issues should be implemented to ensure staff boldly report problems to the cell.

It was decided to request the registrar to send letter to all department heads to meet with their women staff to make them aware of this committee.

With this, the meeting came to an end.

A handwritten signature in black ink, appearing to read 'Prabha', with a horizontal line underneath it.

Dr.Prabha Swaminathan

Associate Professor, OBG

Convenor - Compliance cell for preventing Sexual Harassment of Women

To

All the members

Cc:

The Vice Chancellor

Registrar

Dean, CHRI

Director Research

Principal, AHS

Principal, CCN