

GRIEVANCE REDRESSAL CELL FOR NON-TEACHING STAFF
Minutes of the meeting

Virtual meeting

Date & Time: 03.05.2021 at 10:30 a.m.

Meeting Attendees:

1. Mr. Manickam, Head-Infrastructure, CARE - Convener
2. Ar. Loganathan, Prof & Dean, Architecture - Member
3. Ms. Ruchi Sinha Assistant Prof, Chettinad School of Law - Member
4. Mrs. Esther Kavitha, Sr. Manager, HR, CARE - Member
5. Mrs. I. Vimala - Nursing Superintendent, CHRI - Member
6. Mr. E. Palani Raja - Secretary, Chettinad College of Nursing - Member

The convener welcomed the members and took up the agenda for discussion.

Agenda 1: To make alternate arrangements for transport during COVID-19 pandemic lockdown

It was discussed on behalf of all non-teaching staff working in Chettinad Academy of Research Education for the arrangement of extra vehicles during the extended lockdown phase of COVID-19 second wave.

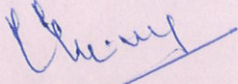
The members of the committee agreed for the same and it was decided to raise a request to Vice Chancellor and Registrar for necessary action.

Agenda 2: Request to allot vaccination slot

To consider appointment/slot for COVID-19 vaccination on non-peak hours during working days for the non-teaching staffs who are yet to be vaccinated, as a way ahead to ensure complete vaccination done safely within the hospital premises.

It was decided to raise a request to Vice Chancellor and Registrar for allotment of vaccination slots for non-teaching staffs.

The Convener thanked Vice Chancellor and Registrar for their immediate action. With this the meeting came to an end.



Mr. Manickam,

Head- Infrastructure-CARE

Convener, Grievance Redressal Cell for Non-teaching Staff

CC:

The Vice Chancellor, CARE

Registrar, CARE

Dean, CHRI

Director, Research

Principal, FAHS,

Principal, CCN