

Chettinad Academy of Research and Education (CARE)
(Deemed to be University u/s 3 of the UGC Act, 1956)

Internal Quality Assurance Cell (IQAC) – 38th Minutes of Meeting

**Minutes of the 38th Meeting of the IQAC held on 04.01.2021 (Monday)
at 11.00 am at Conference Hall, College Block, CARE.**

Members

Sl. No	Composition as per NAAC	Name	Designation
1	Chairperson	Dr. Balasubramanian T	Vice Chancellor, Chettinad Academy of Research and Education
2	Management Representative	Ms. Jeyendrasaraswathi S	Registrar, Chettinad Academy of Research and Education
3	Administrative Representatives	Dr. Murugesan R	Director Research, Chettinad Academy of Research and Education
4	Administrative Representatives	Dr. Arunkumar R	Controller of Examinations, Chettinad Academy of Research and Education
5	Administrative Representatives	Mr. Mohan R	Finance Officer, Chettinad Academy of Research and Education
6	Administrative Representatives	Mr. Dhinakaran D	Legal Officer, Chettinad Academy of Research and Education
7	Administrative Representatives	Mr. Manickam M	Head Infrastructure, Chettinad Academy of Research and Education
8	Administrative Representatives	Mr. Satish Babu B	IT Head, Chettinad Academy of Research and Education
9	Administrative Representatives	Dr. Prince Johnson Samuel	Deputy Registrar-Academics, Chettinad Academy Of Research and Education
10	Administrative Representatives	Dr. Jagannathan NR	Professor of Eminence, Dept. of Radiology, Chettinad Hospital & Research Institute
11	Administrative Representatives	Dr. Pitchai Balashanmugam K	Dean, Chettinad Hospital & Research Institute
12	Administrative Representatives	Dr. Sripathi Kandula	Principal, Faculty of Allied Health Sciences, Chettinad Hospital& Research Institute
13	Administrative Representatives	Dr. Veena M Joseph	Principal, Chettinad College of Nursing
14	Administrative Representatives	Dr. Lakshmi K	Professor & Dean In-charge, Chettinad School of Pharmaceutical Sciences
15	Teachers	Dr. Mohan Rao	Professor & Head, General Medicine, Chettinad Hospital & Research Institute
16	Teachers	Dr. Ruckmani A	Professor & Head, Pharmacology, Chettinad Hospital & Research Institute
17	Teachers	Dr. Priyadarshini shanmugam	Professor& Head, Microbiology, Chettinad Hospital & Research Institute
18	Teachers	Dr. Maignana Kumar R	Associate Professor, Pharmacology, Chettinad Hospital & Research Institute
19	Teachers	Ar. Vaidyanathan K	Associate Professor, Chettinad School of Architecture
20	Teachers	Mr. Shyamtanu Pal	Associate Professor, Chettinad School of Law
21	Teachers	Dr. Shoba Narayan	Associate Professor, FAHS Chettinad Hospital and Research Institute

22	Student	Ms. Trishi A Mehta	Student, Chettinad Hospital & Research Institute
23	Alumni	Dr. Rajesh Kannan S	Assistant Professor, Community Medicine, Chettinad Hospital and Research Institute
24	Nominee from local society	Dr. Rajesh P	Principal, Chettinad Dental College and Research Institute
25	Nominee from Employers /Industrialists/stakeholders	Dr. Jayasankaran N	Advisor, Vellore Institute of Technology
26	Nominee from Employers /Industrialists/stakeholders	Dr. Meena Chintamaneni	Registrar, Narsee Monjee Institute of Management Studies
27	Deputy coordinator-IQAC	Ms. Ruchi Sinha	Assistant Professor, Chettinad School of Law
28	Director-IQAC	Dr. ArunKumar R	Vice Principal & Professor, Pharmacology, Chettinad Hospital & Research Institute

Director IQAC, welcomed all the members to the 38th Meeting of IQAC

Agenda items were taken up for discussion.

Agenda 1:

To confirm the Minutes passed in the 37th Meeting of the IQAC held on 23.09.2020.

Resolved to confirm and approve the Minutes of the 37th meeting held on 23.09.2020.

Agenda 2:

To consider the acceptance of the action taken report on the Minutes passed 37th Meeting of the IQAC held on 23.09.2020.

S. No	Discussion points	Action taken report
1	Inclusion of New Dean, CHRI in the IQAC – CARE committee	Dr. Pitchai Balashanmugam Dean – CHRI included in the IQAC committee
2	The IQAC members were informed about various accreditation process	The status of the various awards and accreditations were informed to IQAC members
3	Review of submission of pending documents for SSR	Documents related to SSR were reviewed by the concerned team members

Resolved to accept the action taken report on the resolution passed in the 37th meeting held on 23.09.2020.

Agenda 3:

To inform IQAC about the progress of Academic and Administrative Audit (AAA) and initiation of follow-up action

Dr Arunkumar R, Director, gave a brief description of the importance of academic auditing. Afterwards, Dr. Maignana Kumar, Associate Professor of Pharmacology and an internal expert committee coordinator of AAAC (AAAC: Academic & Administration Audit Committee) presented the details of the AAA report to the IQAC:

AAAC report:

- Steps taken to improve the quality of the learning process among the various streams of students at CARE.
- Updation of course curriculum in accordance with their respective regulatory bodies.
- Collection of monthly reports regarding various teaching and research and other CARE related activities – an online web portal (<http://review.care.edu.in/>) has been dedicated for the same.
- Regular monthly review meeting with faculty members of CARE.
- Honouring the achievements made by the faculty members.
- Motivation to various departments to adapt to the additional best practises in academic and administrative areas.
- Collection of research project utilisation certificate.
- To implement an innovative teaching programme.
- Collection of the list of MOOC courses completed by the faculty.
- Evaluation of PhD progress reports of the Scholars of CARE.
- Updation of schedule of academic classes.
- Collection of lists of outreach/camp programmes.

The IQAC took all the information on record.

Agenda 4:

To inform IQAC about the feedback analysis report that was collected from various stake holders

1. As per the IQAC direction, the feedback form was given to the medical, nursing, and allied health students regarding the usefulness of the teaching and learning methods/ Evaluation process that are being followed at CARE.
2. The feedback analysis report was presented to the IQAC members and they gave their valuable comments on further improving the quality of learning teaching methods.

The IQAC took all the information on record.

Agenda 5:

To inform IQAC regarding the details about the major conferences, seminars, workshops conducted by CARE with regard to updation of academic knowledge and they are listed below.

Sl.No	Title of the conferences, seminars, workshops	Dates:
		From - To
1	Covid -19Pandemic: A Global Perspective	24/09/2020-24/09/2020
2	Cerebral Cortical Function–Part II –Temporal Lobe And the Physiology Of Memory	25/09/2020-25/09/2020
3	Errors In Embryological Development Leading to Surgical Anomalies	25/09/2020-25/09/2020
4	Molecular Diagnostic Methods	25/09/2020-25/09/2020
5	Childhood Blindness	26/09/2020-26/09/2020
6	One Carbon Metabolism	29/09/2020-29/09/2020
7	Influenza Vaccination in Health Care Workers	01/10/2020-01/10/2020
8	Updates In the Management of Bronchial Asthma	05/10/2020-05/10/2020
9	Interesting Case Discussion-Courtroom Drama	09/10/2020-09/10/2020

10	Antibiotics Action and Appropriate Use	16/10/2020-16/10/2020
11	Epidemiology Classics – The Legacy of John Snow	21/10/2020-21/10/2020
12	Antifungal Drugs	26/10/2020-26/10/2020
13	First 1000 Days – Utilizing the Opportunity – Miyco	28/10/2020-28/10/2020
14	Central Nervous System Infections - Lab Diagnosis of Bacterial Meningitis	30/10/2020-30/10/2020
15	Head Injuries	31/10/2020-31/10/2020
16	Pain Science	05/11/2020-05/11/2020
17	Febrile Seizure	09/11/2020-09/11/2020
18	Adult Immunization	18/11/2020-18/11/2020
19	An Overview of Diabetic Retinopathy	19/11/2020-19/11/2020
20	HIV- Global Solidarity, Shared Responsibility	01/12/2020-01/12/2020
21	Case Discussion on Respiratory System	05/12/2020-05/12/2020
22	National Constitution Day Of 26th November 2020	05/12/2020-05/12/2020
23	Anatomical Basis of Clinical Testing of Extraocular Muscles	07/12/2020-07/12/2020
24	Anemia Mukh Bharat	21/12/2020-21/12/2020
25	Chetapathcon 2020- What's New in Renal Pathology	22/12/2020-22/12/2020

The IQAC took all the information on record.

Agenda 6:

To inform IQAC about a program conducted on Pharmacology Pharmacy and Collection practices:

The department of pharmacology conducted a seminar on CBME in Pharmacology on 23-12-2020.

The IQAC took all the information on record.

Agenda 7:

To inform IQAC about the list of quality initiative programs conducted as mentioned below:

S.No	Quality initiative Programs	Date
1	How To Practice Medicine Legally and Ethically	06/10/2020
2	Reference Management	06/11/2020

The IQAC suggested to conduct few more conferences, seminar on qualitative issue like importance of Choice Based Credit System (CBCS), communication and skill development programs etc. Additionally, the members also suggested to conduct an orientation program on Advances in Education and Teaching methods. The IQAC team members gave their valuable suggestions and proposed to conduct the same in future in collaboration with the concern department.

The IQAC took all the information on record.

Agenda 8:

The IQAC suggested that CARE has to participate in the various quality audit ranking systems or survey activities that are being conducted by the several national / international agencies.

The IQAC team members gave their valuable inputs on various quality audit/ranking systems that are being carried out in our country and agreed to apply for the same in future.

The IQAC took all the information on record.

Agenda 9:

To inform IQAC about the Collaborative quality initiatives with other Institution(s) done by CARE and the list is given below:

Sl. No.	List of MoU	Validity From	To
1	Bioklone Biotech Pvt Ltd	11.08.2020	Till project completion
2	L & T Construction Pvt Ltd	18.08.2020	17.08.2021
3	MoU between CHRI & Azidus	26.09.2020	25.09.2023

4	MoU between CHRI & Sankara Eye Hospital	10.10.2020	09.10.2023
5	National Biodiversity Authority	20.10.2020	-
6	MoU between CHRI and Madras ENT Research Foundation Pvt Ltd, Chennai	18.11.2020	17.11.2023
7	MoU between CARE and Neo life Children's Hospital	02.12.2020	01.12.2021
8	MoU between CHRI and SMOCONNECT Clinical Research Services Pvt Ltd, Kerala	07.12.2020	06.12.2025
9	MoU between CARE and Sri Sivasubramaniya Nadar College of Engineering, Kalavakkam	19.12.2020	18.12.2023

The IQAC took all the information on record.

Agenda 10:

To update IQAC about the progress of NIRF and its related activities

Dr. Priyadarshini, updated the NIRF preparation process and requested all the departments to submit the required documents.

She discussed about the difficulties in collecting the data and she requested for additional manpower for her to support in the process of documentation.

The IQAC took all the information on record.

Agenda 11:

To update the IQAC members regarding IGBC certified a PLATINUM – Global leadership status for CARE

The Confederation of Indian Industry (CII) works to create and sustain an environment conducive to the development of India, partnering industry, Government, and civil society, through advisory and consultative processes. Against this background, the Indian Green Building Council (IGBC) has launched 'IGBC Green Campus rating system' to address the National priorities. IGBC Green Campus rating system addresses green features under the following categories: Site Planning and Management, Sustainable Transportation, Water Conservation, Energy Efficiency, Material and

Resource Management, Health & Well-being, Green Education, Innovation in Design.

Chettinad Academy of Research and Education have successfully achieved the green building standards required for the certification under the IGBC green campus rating system and the IGBC has certified a PLATINUM – Global leadership status (valid for 5 years) on 5.10.2020.

The IQAC took all the information on record.

Agenda 12:

To update the IQAC members regarding UI Green Metric University

Rankings:

Chettinad Academy of Research and Education stands 5th in the country ranking by UI Greenmetrics on 07.12.2020

The IQAC took all the information on record.

Agenda 13:

To notify the IQAC members regarding MCI's renewal of recognition/ recognition status for medical post graduate courses at CHRI

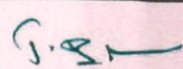
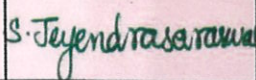
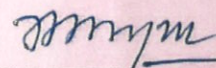
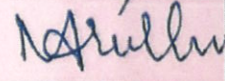
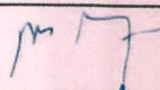
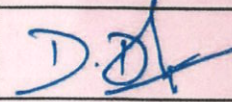
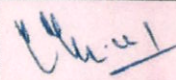
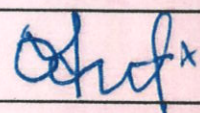
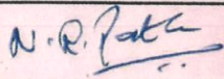
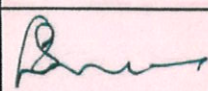
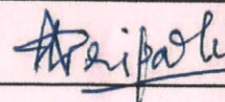
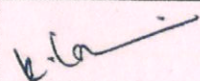
The details of the recognized status for renewal of recognition/ recognition of Post Graduate courses are given below:

Sl. No.	Subject	Date
1	MCI – Chettinad Hospital and Research Institute 1st Renewal of Recognition of M.D. General Medicine starting intake of 04 seats	24.09.2020
2	MCI – Chettinad Hospital and Research Institute 1st Renewal of Recognition of M.D. Pathology starting intake of 01 seat	24.09.2020
3	MCI – Chettinad Hospital and Research Institute Recognition of M.D. Pathology increased intake from 01 to 03 seats	24.09.2020
4	MCI – Chettinad Hospital and Research Institute 1st Renewal of Recognition of M.D. Respiratory Medicine starting intake of 02 seats	24.09.2020
5	MCI – Chettinad Hospital and Research Institute Recognition of M.D. Respiratory Medicine increased intake from 02 to 03 seats	24.09.2020

The IQAC took all the information on record.

The meeting was concluded with a thanks note from Vice chancellor to all the members for their active participation.

Members participated the meeting

Sl.No	Composition as per NAAC	Name and Designation	Signature
1	Chairperson	Dr.Balasubramanian T Vice Chancellor, Chettinad Academy of Research and Education	
2	Management Representative	Ms.Jeyendrasaraswathi S Registrar, Chettinad Academy of Research and Education	
3	Administrative Representatives	Dr.Murugesan R Director Research, Chettinad Academy of Research and Education	
4	Administrative Representatives	Dr.Arunkumar R Controller of Examinations, Chettinad Academy of Research and Education	
5	Administrative Representatives	Mr.Mohan R Finance Officer, Chettinad Academy of Research and Education	
6	Administrative Representatives	Mr.Dhinakaran D Legal Officer, Chettinad Academy of Research and Education	
7	Administrative Representatives	Mr.Manickam M Head Infrastructure, Chettinad Academy of Research and Education	
8	Administrative Representatives	Mr.Satish Babu B IT Head, Chettinad Academy of Research and Education	
9	Administrative Representatives	Dr.Prince Johnson Samuel, Deputy Registrar - Academics, Chettinad Academy of Research and Education	—
10	Administrative Representatives	Dr.Jagannathan N R Professor of Eminence, Dept. of Radiology, Chettinad Hospital & Research Institute	
11	Administrative Representatives	Dr. Pitchai Balashanmugam K Dean, Chettinad Hospital & Research Institute	
12	Administrative Representatives	Dr.Sripathi Kandula Principal, Faculty of Allied Health Sciences, Chettinad Hospital & Research Institute	
13	Administrative Representatives	Dr.Veena M Joseph Principal, Chettinad College of Nursing	—
14	Administrative Representatives	Dr.Lakshmi K Professor & Dean In-charge, Chettinad School of Pharmaceutical Sciences	

15	Teachers	Dr.Mohan Rao Professor & Head, General Medicine, Chettinad Hospital & Research Institute	<i>Mohan</i>
16	Teachers	Dr.Ruckmani A Professor & Head, Pharmacology, Chettinad Hospital & Research Institute	<i>Ruckmani</i>
17	Teachers	Dr.Priyadarshini shanmugam Professor & Head, Microbiology, Chettinad Hospital & Research Institute	<i>Priyadarshini</i>
18	Teachers	Dr.Maignana Kumar R Associate Professor, Pharmacology, Chettinad Hospital & Research Institute	<i>R. Maignana</i>
19	Teachers	Ar.Vaidyanathan K Associate Professor, Chettinad School of Architecture	<i>V. Vaidyanathan</i>
20	Teachers	Mr.Shyamtanu Pal Associate Professor, Chettinad School of Law	<i>Shyamtanu</i>
21	Teachers	Dr.Shoba Narayan Associate Professor, Chettinad Hospital & Research Institute	<i>Shoba</i>
22	Student	Ms.Trishi A Mehta Student, Chettinad Hospital & Research Institute	<i>Trishi</i>
23	Alumni	Dr.Rajesh Kannan S Assistant Professor, Community Medicine, Chettinad Hospital & Research Institute	<i>Rajesh Kannan</i>
24	Nominee from local society	Dr.Rajesh P Principal, Chettinad Dental College & Research Institute	<i>Rajesh</i>
25	Nominee from Employers /Industrialists/stakeholders	Dr.Jayasankaran N, Advisor, Vellore Institute of Technology	<i>N. Jayasankaran</i>
26	Nominee from Employers /Industrialists/stakeholders	Dr.Meena Chintamaneni Registrar, Narsee Monjee Institute of Management Studies	<i>Meena</i>
27	Deputy coordinator - IQAC	Ms.Ruchi Sinha Assistant Professor, Chettinad School of Law	<i>Ruchi Sinha</i>
28	Director - IQAC	Dr.Arun Kumar R Vice Principal & Professor, Pharmacology, Chettinad Hospital & Research Institute	<i>Arun</i>