

Chettinad Academy of Research and Education (CARE)
(Deemed to be University u/s 3 of the UGC Act, 1956)

Internal Quality Assurance Cell (IQAC) – 40th Minutes of Meeting

**Minutes of the 40th Meeting of the IQAC held on 03.07.2021
(Saturday) at 11.00 am at Conference Hall, College Block, CARE.**

Members:

Sl. No	Composition as per NAAC	Name	Designation
1	Chairperson	Dr. Balasubramanian T	Vice Chancellor, Chettinad Academy of Research and Education
2	Management Representative	Ms. Jeyendrasaraswathi S	Registrar, Chettinad Academy of Research and Education
3	Administrative Representatives	Dr. Murugesan R	Director Research, Chettinad Academy of Research and Education
4	Administrative Representatives	Dr. Arunkumar R	Controller of Examinations, Chettinad Academy of Research and Education
5	Administrative Representatives	Mr. Mohan R	Finance Officer, Chettinad Academy of Research and Education
6	Administrative Representatives	Mr. Dhinakaran D	Legal Officer, Chettinad Academy of Research and Education
7	Administrative Representatives	Mr. Manickam M	Head Infrastructure, Chettinad Academy of Research and Education
8	Administrative Representatives	Mr. Satish Babu B	IT Head, Chettinad Academy of Research and Education
9	Administrative Representatives	Dr. Prince Johnson Samuel	Deputy Registrar-Academics, Chettinad Academy Of Research and Education
10	Administrative Representatives	Dr. Jagannathan NR	Professor of Eminence, Dept. of Radiology, Chettinad Hospital & Research Institute
11	Administrative Representatives	Dr. Pitchai Balashanmugam K	Dean, Chettinad Hospital & Research Institute
12	Administrative Representatives	Dr. Sripathi Kandula	Principal, Faculty of Allied Health Sciences, Chettinad Hospital& Research Institute
13	Administrative Representatives	Dr. Veena M Joseph	Principal, Chettinad College of Nursing
14	Administrative Representatives	Dr. Lakshmi K	Professor & Dean In-charge, Chettinad School of Pharmaceutical Sciences
15	Teachers	Dr. Mohan Rao	Professor & Head, General Medicine, Chettinad Hospital & Research Institute
16	Teachers	Dr. Ruckmani A	Professor & Head, Pharmacology, Chettinad Hospital & Research Institute
17	Teachers	Dr. Priyadarshini shanmugam	Professor& Head, Microbiology, Chettinad Hospital & Research Institute
18	Teachers	Dr. Maignana Kumar R	Associate Professor, Pharmacology, Chettinad Hospital & Research Institute
19	Teachers	Ar. Vaidyanathan K	Associate Professor, Chettinad School of Architecture
20	Teachers	Mr. Shyamtanu Pal	Associate Professor, Chettinad School of Law

21	Teachers	Dr. Shoba Narayan	Associate Professor, FAHS Chettinad Hospital and Research Institute
22	Student	Ms. Trishi A Mehta	Student, Chettinad Hospital & Research Institute
23	Alumni	Dr. Rajesh Kannan S	Assistant Professor, Community Medicine, Chettinad Hospital and Research Institute
24	Nominee from local society	Dr. Rajesh P	Principal, Chettinad Dental College and Research Institute
25	Nominee from Employers /Industrialists/stakeholders	Dr. Jayasankaran N	Advisor, Vellore Institute of Technology
26	Nominee from Employers /Industrialists/stakeholders	Dr. Meena Chintamaneni	Registrar, Narsee Monjee Institute of Management Studies
27	Deputy coordinator-IQAC	Ms. Ruchi Sinha	Assistant Professor, Chettinad School of Law
28	Director-IQAC	Dr. ArunKumar R	Vice Principal & Professor, Pharmacology, Chettinad Hospital & Research Institute

Director IQAC, welcomed all the members to the 40th Meeting of IQAC

Agenda items were taken up for discussion.

Agenda 1:

To confirm the Minutes passed in the 39th Meeting of the IQAC held on 01.04.2021.

Resolved to confirm and approve the Minutes of the 39th meeting held on 01.04.2021.

Agenda 2:

To consider the acceptance of the action taken report on the Minutes passed 39th Meeting of the IQAC held on 01.04.2021.

S.No	Discussion points	Action taken report
1	Dr. Priyadharshini, Head – Microbiology and NIRF coordinator informed IQAC about the submission details of application to NIRF.	The documents regarding NIRF was submitted on 19.02.2021 under Overall and CHRI (Institute) category
2	The IQAC members were informed about various accreditation process	The status of the various awards and accreditations were informed to IQAC members
3	Payment of renewal of subscription fees for the member of International Association of Universities (IAU)	Payment done for renewal of subscription fees for the member of International Association of Universities (IAU)

4	Payment of membership fees in DELNET – Developing library network.	Payment done for membership fees in DELNET – Developing library network
5	Payment of renewal of subscription fees for the member of Association of Common wealth Universities.	Payment done for renewal of subscription fees for the member of Association of Common wealth Universities

Resolved to accept the action taken report on the resolution passed in the 39th meeting held on 01.04.2021.

Agenda 3:

To inform IQAC about the report of External Academic and Administrative Audit (AAA)

The Academic and Administrative Audit Committee (AAAC) updated about the various academic activities and given suggestions to overcome the hurdles in the current academic reforms and further informed about the gist of the report to the IQAC. They are

- Curricula developed and implemented at CARE have relevance to the local, national, regional and global health care needs.
- Programmes with Choice-Based Credit System (CBCS)/Elective course system have been implemented.
- Feedback collected, analysed and action taken on feedback report
- The Institution assessed the learning levels of the students after admission and organized special programmes for advanced learners and slow performers.
- Average percentage of fulltime teachers against sanctioned posts during the year 2021 is adequate
- The Institution has a well-defined Research promotion policy
- Institution has created an ecosystem for innovations and entrepreneurship with an Incubation centre, entrepreneurship cell.
- The Institution provides incentives for teachers who receive state, national or international recognitions /awards
- The Institution has adequate physical facilities for teaching –learning, skills acquisition

- Library is automated using Integrated Library Management System (ILMS) and Class rooms, seminar halls and demonstration rooms linked with internet /Wi-Fi enabled ICT facilities
- The Institution has clearly stated vision and mission which are reflected in its academic and administrative governance
- Institution has a streamlined Internal Quality Assurance Mechanism

The IQAC took all the information on record.

Agenda 4:

To inform IQAC regarding the details about the major conferences, seminars, workshops conducted by CARE with regard to updation of academic knowledge and they are listed below.

Sl.No	Title of the event	Dates From – To
1	One Day Online Seminar on Applications of Bionanotechnology	01/04/2021-01/04/2021
2	Rural Study Trip- Kotgarh	01/04/2021-07/04/2021
3	Autism Spectrum Disorder	02/04/2021-02/04/2021
4	Essential Principles of BLS	10/04/2021-10/04/2021
5	Anatomy Student Seminar Series: Clinical Anatomy of Abdominal Organs	15/04/2021-15/04/2021
6	Data Visualization	23/04/2021-23/04/2021
7	ChetLiverBiocon-2021	24/04/2021-24/04/2021
8	Exercise Awareness for The Work-Related Musculoskeletal Disorders During This Pandemic Crisis	27/04/2021-27/04/2021
9	Polyposis Syndromes-Things to Remember.	28/04/2021-28/04/2021
10	Female Infertility-Basics to Current Concepts	05/05/2021-05/05/2021
11	World Asthma Day	07/05/2021-07/05/2021
12	Chantcon'21 –Can We Trust Our Gut Feeling?	07/05/2021-07/05/2021
13	Virtual Workshop on Drug Analysis Using Hplc	07/05/2021-07/05/2021
14	Neuro muscular Blockers	08/05/2021-08/05/2021
15	Role Of Physiotherapy in Bronchial Asthma	15/05/2021-15/05/2021
16	Workshop on Ventilator Care	17/05/2021-17/05/2021

17	Role of Physiology in Clinical Medicine	22/05/2021-22/05/2021
18	PCR Primer Design	27/05/2021-27/05/2021
19	Genomics Conclave 2021	27/05/2021-28/05/2021
20	Myths and Facts About the Neurodynamic Technique	31/05/2021-31/05/2021
21	Chetcomcon 2021: Tobacco Harm Reduction	02/06/2021-02/06/2021
22	Opportunistic Parasitic Infections of GIT	02/06/2021-02/06/2021
23	Creation of Anatomy Resources AsE- Content	05/06/2021-05/06/2021
24	Mucormycosis	09/06/2021-09/06/2021
25	Stress- A Holistic Overview	11/06/2021-11/06/2021
26	Virtual Seminar on Nutraceuticals	11/06/2021-11/06/2021
27	Chetpathcon2021 Gynec Pathology-A Revisit	19/06/2021-19/06/2021
28	Basic Concepts of Pnf Exercises	19/06/2021-19/06/2021
29	Congenital Orthopaedic Anomalies	21/06/2021-21/06/2021
30	Online Guest Lecture on Oral Cancer	23/06/2021-23/06/2021
31	Pathogenesis And Laboratory Diagnosis of Leprosy	25/06/2021-25/06/2021
33	Drug Targets and Newer Drugs For Covid-19	28/06/2021-28/06/2021
34	CSF Rhinorrhea	28/06/2021-28/06/2021
35	Workshop on AIDS as a Part of Gfatm	01/07/2021-01/07/2021
36	Non Neoplastic And Neoplastic Lesions Of Stomach	03/07/2021-03/07/2021

The IQAC took all the information on record.

Agenda 5:

To inform IQAC about the list of quality initiative programs as mentioned below:

S.No	Event title	Date
1	Basics of Biostatistics Session - 1	10/05/2021-10/05/2021
2	Listening Skills	13/05/2021-13/05/2021

3	Collaborative International Inter University E-Conference on Closing the Gap in Nursing Teaching and Practice	23/06/2021-24/06/2021
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The IQAC took all the information on record.

Agenda 6:

To inform IQAC about a program conducted on Research Grant writing and Industry Academia Collaborations, Good clinical practice and Pharmacology Pharmacy and Collection practices:

Sl. No.	Events Title	Date
1	Faculty Development Programme on "Bio-ethics in Health Research"	06-05-2021 - 15-06-2021
2	Acute care skill development program for best clinical nursing practice: Covid 19 Pandemic and it's Spectrum	27-05-2021 - 27-05-2021
3	Faculty Development Program – 2021 "Effective Tools for Quality Research in Biomedical Sciences"	14-06-2021 - 07-07-2021
4	Research Manuscript Writing for Publication in Quality Journals	24-06-2021 - 25-06-2021

The IQAC took all the information on record.

Agenda 7:

The IQAC suggested conducting few more conferences, training program in order to create awareness about IPR among the faculty members of CARE in collaboration with any premier Institute for IPR training. The IQAC team members gave their valuable suggestions and proposed to conduct the same in future.

The IQAC took all the information on record.

Agenda 8:

To inform IQAC about a major orientation program conducted as mentioned below

S.No	Title	Date (From - To)
1	Statistical Test - An Overview	23/04/2021-23/04/2021

2	Online Exams in Biomedical Sciences: Strategies and Challenges	11/06/2021-14/06/2021
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The IQAC took the information on record.

Agenda 9:

The IQAC suggested that CARE has to participate in the additional quality audit ranking systems or various excellence awards initiatives that are being conducted by the reputed agencies.

The IQAC team members gave their ideas and agreed to participate for the same in future.

The IQAC took all the information on record.

Agenda 10:

To inform IQAC about the Collaborative quality initiatives with other Institution(s) done by CARE and the list is given below

Sl. No.	List of MoU	Validity From	To
1	Karunyam Children Home, Ponmar	21.04.2021	20.04.2022
2	Aaranya Biosciences Pvt Ltd, Siruseri, Chennai	21.04.2021	20.04.2022
3	SSN Trust, Kalavakkam	07.05.2021	06.05.2022

The IQAC took all the information on record.

Agenda 11:

To update IQAC about the progress of NIRF and its related activities

Dr. Priyadharshini communicated to IQAC that CARE may come to know the status of NIRF ranking by two months. She assured that this time will get better ranking when compared to earlier due to the quantum of quality work that CARE achieved/progress reached in the current year.

The IQAC took all the information on record.

Agenda 12:

To update IQAC about the progress statutory approvals of various schools of CARE

To inform the IQAC about the progress of statutory approvals from the BCI, and COA for admitting candidates for Law and Architecture respectively for the academic year 2021-22.

The IQAC took all the information on record.

Agenda 13:

To notify the IQAC members regarding NMC's renewal of recognition/ recognition status for medical post graduate courses at CHRI

The details of the recognized status for renewal of recognition of Post graduate courses are:

- NMC – Chettinad Hospital and Research Institute got 1st Renewal of Recognition of M.D. Anesthesiology starting intake of 04 seats on 16.06.2021
- NMC – Chettinad Hospital and Research Institute got 1st Renewal of Recognition of M.S. Orthopedics starting intake of 02 seats on 16.06.2021.

The IQAC took all the information on record.

Agenda 14:

To inform IQAC regarding continuation of approval of recognition



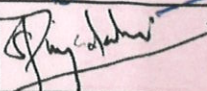
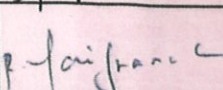
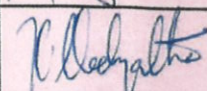
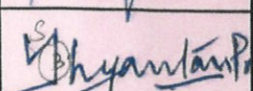
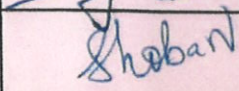
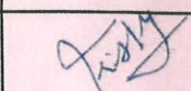
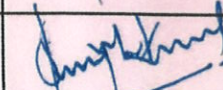
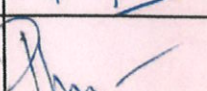
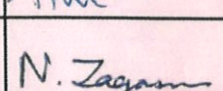
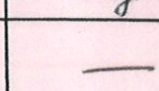
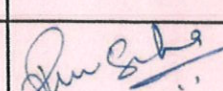
- B. Pharm courses at Chettinad School of Pharmaceutical Sciences for the year 2020 – 21 on 10.6.2021.
- Additionally, to inform IQAC regarding approval obtained from PCI regarding closure of D. Pharm courses at Chettinad School of Pharmaceutical Sciences from the year 2020 – 21 on 10.6.2021.

The IQAC took all the information on record.

The meeting was concluded with a thanks note from Vice chancellor to all the members for their active participation.

Members participated the meeting

Sl.No	Composition as per NAAC	Name and Designation	Signature
1	Chairperson	Dr.Balasubramanian T Vice Chancellor, Chettinad Academy of Research and Education	T. B.
2	Management Representative	Ms.Jeyendrasaraswathi S Registrar, Chettinad Academy of Research and Education	Jeyas
3	Administrative Representatives	Dr.Murugesan R Director Research, Chettinad Academy of Research and Education	Murugesan
4	Administrative Representatives	Dr.Arunkumar R Controller of Examinations, Chettinad Academy of Research and Education	—
5	Administrative Representatives	Mr.Mohan R Finance Officer, Chettinad Academy of Research and Education	M. R.
6	Administrative Representatives	Mr.Dhinakaran D Legal Officer, Chettinad Academy of Research and Education	D. D.
7	Administrative Representatives	Mr.Manickam M Head Infrastructure, Chettinad Academy of Research and Education	Manickam
8	Administrative Representatives	Mr.Satish Babu B IT Head, Chettinad Academy of Research and Education	—
9	Administrative Representatives	Dr.Prince Johnson Samuel, Deputy Registrar - Academics, Chettinad Academy of Research and Education	—
10	Administrative Representatives	Dr.Jagannathan N R Professor of Eminence, Dept. of Radiology, Chettinad Hospital & Research Institute	N. R. Jagannathan
11	Administrative Representatives	Dr. Pitchai Balashanmugam K Dean, Chettinad Hospital & Research Institute	P. Balashanmugam
12	Administrative Representatives	Dr.Sripathi Kandula Principal, Faculty of Allied Health Sciences, Chettinad Hospital & Research Institute	S. Kandula
13	Administrative Representatives	Dr.Veena M Joseph Principal, Chettinad College of Nursing	—
14	Administrative Representatives	Dr.Lakshmi K Professor & Dean In-charge, Chettinad School of Pharmaceutical Sciences	L. K.

15	Teachers	Dr.Mohan Rao Professor & Head, General Medicine, Chettinad Hospital & Research Institute	
16	Teachers	Dr.Ruckmani A Professor & Head, Pharmacology, Chettinad Hospital & Research Institute	
17	Teachers	Dr.Priyadarshini shanmugam Professor & Head, Microbiology, Chettinad Hospital & Research Institute	
18	Teachers	Dr.Maignana Kumar R Associate Professor, Pharmacology, Chettinad Hospital & Research Institute	
19	Teachers	Ar.Vaidyanathan K Associate Professor, Chettinad School of Architecture	
20	Teachers	Mr.Shyamtanu Pal Associate Professor, Chettinad School of Law	
21	Teachers	Dr.Shoba Narayan Associate Professor, Chettinad Hospital & Research Institute	
22	Student	Ms.Trishi A Mehta Student, Chettinad Hospital & Research Institute	
23	Alumni	Dr.Rajesh Kannan S Assistant Professor, Community Medicine, Chettinad Hospital & Research Institute	
24	Nominee from local society	Dr.Rajesh P Principal, Chettinad Dental College & Research Institute	
25	Nominee from Employers /Industrialists/stakeholders	Dr.Jayasankaran N, Advisor, Vellore Institute of Technology	
26	Nominee from Employers /Industrialists/stakeholders	Dr.Meena Chintamaneni Registrar, Narsee Monjee Institute of Management Studies	
27	Deputy coordinator - IQAC	Ms.Ruchi Sinha Assistant Professor, Chettinad School of Law	
28	Director - IQAC	Dr.Arun Kumar R Vice Principal & Professor, Pharmacology, Chettinad Hospital & Research Institute	