

## MINUTES OF THE LIBRARY COMMITTEE MEETING

**DATE: 30/03/2022 at 10 A.M.**

Members present during the meeting.

S.no.	Name of the committee members	Dept.	
1	Dr. N. Meenakshi	Respiratory Medicine, CHRI	Convener
2	Dr. S. Nirupa	Microbiology , CHRI	Member
3	Dr.Karpagavel. L	Biochemistry, CHRI	Member
4	Dr.R. Saravanan	Allied Health Sciences , CHRI	Member
5	Mrs.M.Yaga Jeyanthi	Chettinad College of Nursing	Member
6	Ms. Ruchi Sinha	Chettinad school of Law	Member
7	Ar. Radhika	Chettinad school of Architecture	Member
8	Dr.Senthil	Chettinad school of Physiotherapy	Member
9	Mr.Edwin Arun	Purchase, CARE	Member
10	Dr.Arun Pandiyan	P.G. Student (General Medicine)	Member
11	Mr. Anvar Basha	UG (MBBS) Student	Member
12	Ms.M.S. Pavane	AHS student	Member
13	Mr. A. Pradeep Raj	Nursing Student	Member
14	Dr. R. Arumugam	Librarian, CARE	Member

Library Committee Meeting started with welcome address by the Convener of the Library Committee.

1. Confirmation of the minutes of the previous meeting
2. Librarian presented the previous year (2021-2022) expenditure (Rs. 1.03 Crore) details on printed books, printed journals and electronic resources in the meeting.
3. It is discussed in the meeting to finalize the journals and books purchase for placing order for the year 2022-2023 and also discussed about the budget proposal (1-1.5 Crore) for the year 2022-2023.
4. As per registrar madam instructions, periodical auditing should be conducted for central & Department libraries. Schedule for department library stock verification audit also discussed in the meeting.

5. Librarian presented Central library stock verification audit report in the meeting. It is noted that there is no new missing of books other resources like CD/DVDs, project reports, theses, proceedings, Journals & Magazines, back volumes etc., in central library
6. Librarian asked to prepare the required documents for library and department libraries for forthcoming NMC inspections likely in April/May 2022

The meeting then concluded by thanking the members.

*N. Meenakshi*

(Dr. N. Meenakshi)

Convener - Library Committee

CC: Vice-chancellor,

Registrar,

Dean, CHRI,

Principal- AHS,

Principal, CCN, S

School of Law, Architecture Pharmacy, & Physiotherapy.

All Committee members.