

# MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE: 29/03/2023

## MEMBERS PRESENT DURING THE MEETING

S. No.	Name of the Committee members	Department	Composition
1	Dr. Meenkashi N	Dept. of Respiratory medicine, CHRI	Convener
2	Dr. R. Arumugam	Librarian, CARE	Member
3	Dr. Karpagavel	Dept. of Biochemistry, CHRI	Member
4	Dr. Saravanan R	Faculty of Allied health sciences – CHRI	Member
5	Ar. Radhika,	Chettinad School of Architecture	Member
6	Dr. Senthil P	Chettinad School of Physiotherapy	Member
7	Mr. Edwin Arun A	AGM, General Purchase , CARE	Member
8	Mr. Dhilipan T I	MBBS Student- CHRI	Member
9	Ms. Darshini	Student- Faculty of Allied health Sciences	Member
10	Mr. Rohit C S	Nursing Student	Member

Library committee meeting started with welcome address by the convener of the library committee.

1. Confirmation of the minutes of previous meeting.
2. It is discussed in the meeting 2022-23 Expenditure details and budget proposal for the financial year 2023-2024 submitted to the committee.
3. It is discussed in the meeting to purchase medical books as per NMC recommended Titles especially for PG.
4. It is discussed in the meeting to purchase books for school of Architecture.

5. It is discussed in the meeting to subscribe / Renewal of Printed and electronic Journals as per NMC and other statutory norms (BCI, PCI, and CoA) for the year 2023.

6. It is discussed in the meeting, to fix camera in corridor to monitor student's locker access.

7. It is requested to the Dean/Head of school of law, pharmacy & Occupational therapy to nominate one faculty and one student member for library committee.

8. Routine periodical auditing of central and department library stock verification discussed.

The meeting then concluded by thanking the members.

*N. Meenakshi*

**(Dr. N. Meenakshi)**

**Convener – Library Committee,**

**CC:**

The Vice-Chancellor-CARE

The Registrar - CARE

The Dean- CHRI, The Principal – AHS, The Principal – CCN,

Head of School of Physiotherapy, Pharmacy, Occupational Therapy, Law & Architecture.

All Committee members