

## GRIEVANCE REDRESSAL CELL FOR TEACHING STAFF

### Minutes of the meeting

**Venue:** Lecture Hall 2

**Date & Time:** 06.09.2022 at 10:30 a.m.

#### **Members List:**

1. Dr. Meenakshi. N, Professor & HOD,  
Department of Respiratory Medicine, CHRI – Convener
2. Dr. Balaji. T.K, Professor, Dept of Anatomy, CHRI – Member
3. Dr. Lakshmi.K, Professor & Dean ,  
Chettinad School of Pharmaceutical Sciences – Member
4. Dr. Shoba Narayan, Associate Professor,  
Faculty of Allied Health Sciences, CHRI – Member
5. Ms. Subbulakshmi.S, Professor & Vice Principal,  
Chettinad College of Nursing – Member
6. Ar. Loganathan.T, Professor & Dean, Chettinad School of Architecture – Member

The convener welcomed the members and took up the agenda for discussion.

#### **Agenda 1: Request to frequently conduct Medical Education Training workshops**

The members came up with the request received from various medical teaching staff of CARE regarding the importance of all teaching faculties to get trained in medical education unit under the aegis of NMC to improve their skills. It was resolved by the committee members to discuss with the MEU team regarding frequent Revised Basic course and AETCOM sensitization workshops.



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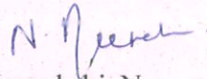
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## Agenda 2: Request to increase the parking space for faculties

The members of the committee opined to make necessary arrangements to increase the parking area space for teaching staff in view of the number of increasing staffs from various colleges of CARE.

The committee discussed the same and raised a request to the Vice Chancellor and the Registrar for further action. The Convener thanked all the members for their interactive participation and concluded the meeting.

  
Dr. Meenakshi. N,  
Professor & HOD,  
Department of Respiratory Medicine, CHRI  
Convener- Grievance Redressal Cell for teaching staff.

CC:

The Vice Chancellor, CARE

Registrar, CARE

Dean, CHRI

Director, Research

Principal, FAHS,

Principal, CCN