

MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE: 26/06/2025

MEMBERS PRESENT DURING THE MEETING

Library committee meeting was held in presence of the Convener – Library Committee and Librarian on 26/06/2025, @ 2.30 PM in Dean office.

S. No.	Name of the Committee members with Department & Designation	Composition
1	Dr. Meenkashi N , Professor & Head, Respiratory medicine, CHRI / Dean i/c	Convener
2	Dr. R. Arumugam, Librarian, CARE	Member
3	Dr. Karpagavel, Professor, Dept. of Biochemistry, CHRI	Member
4	Dr. Saravanan R, Principal (i/c), Faculty of AHS – CHRI, Faculty of AHS – CHRI	Member
5	Ar. K. Priyanka, Asst. Professor, Chettinad School of Architecture	Member
6	Dr. Senthil P, Prof. & Dean I/c. Chettinad School of Physiotherapy	Member
7	Mr.Edwin Arun A, AGM, Purchase Department, CARE	Member
8	Dr. Lakshmi, Dean, Chettinad School of Pharmaceutical Sciences	Member
9	Dr. D. Sreemathi , Vice Principal. - Chettinad School of Law	Member
10	Dr.Debashis, HoD – Chettinad School of Occupational Therapy	Member
11	Dr. S.Subbulakshmi, Principal – Chettinad College of Nursing	Member
12	Mr. Sanjay Shankar S, MBBS Student- CHRI	Member
13	Ms. Candita, B.Sc Medical Genetics Student- AHS	Member
14	Mr. Rohit C S, B.Sc., Nursing Student, Chettinad College of Nursing.	Member

The library committee meeting started with a welcome address by the convener of the library committee.

1. The minutes of the previous meeting were approved.
2. It was discussed in the meeting to purchase books for the School of physiotherapy, law and architecture.

3. For the School of Occupational Therapy, 52 titles of books requirement list received from the department, out of which only 23 titles are available in the Indian market other foreign titles not available with the publishers. So it was suggested that utilize our subscribed e-books (ProQuest) for foreign titles, and to enquire about the availability with national colleagues.
4. It was discussed to conduct orientation programs and book exhibitions for fresher's 2025-2026 batch.
5. It was discussed to procure at least one national & international printed medical journal to be subscribed for the year 2025 as per NMC norms.
6. Central & department libraries stock verification successfully completed. In the Super specialty department (Cardio/ cardiovascular, Urology & Neurology) -26 books were found missing. They are requested to replace /retrieve the books immediately, otherwise the total cost of missing books is approximately Rs.219398/- to be collected from the concerned departments.
7. It was discussed in the meeting to depute one student representative from Chettinad College of nursing and one faculty from school of Physiotherapy for library committee.
8. The meeting ended with a vote of thanks.


(Dr. N. Meenakshi)

Convener – Library Committee,

CC:

The Vice-chancellor,

The Registrar,

The Dean, CHRI,

The Principal Allied Health Sciences,

The Principal CCN,

Deans of School of Law, Architecture, Pharmacy, Physiotherapy & Occupational Therapy.

All Committee members.