

**Disaster Management Committee**

**Minutes of the Meeting**

**Venue:** Dean's chamber

**Date:**07.03.2025

**Members**

Sl.No.	Name	Post
1	Mr.Denny P Thomas Senior General Manager-Infrastructure, CARE	Convener
2	Mr.Duraisami. R Senior Manager-IT, CARE	Member
3	Dr.Karpagavel.L Professor & HOD , Dept. of Biochemistry, CHRI	Member
4	Dr.Raja.D Professor, Department of Community Medicine, CHRI	Member
5	Dr.Shankar.C Professor , Dept. of Ophthalmology, CHRI	Member
6	Dr.Kailash.S Professor & HOD, Dept. of Psychiatry, CHRI	Member
7	Dr.Namasivaya Navin. R.B Associate Professor, Department of ENT, CHRI	Member
8	Mr.Venkatesan.A Professor, Chettinad College of Nursing	Member
9	Dr.Koyeli Girigoswami Associate Professor, Faculty of Allied Health Sciences, CHRI	Member
10	Ar.Vaidyanathan.K Professor & HOD, Chettinad School of Architecture	Member
11	Dr.Lakshmi.K Professor & Dean, Chettinad School of Pharmaceutical Sciences	Member
12	Dr.Senthil.P Professor & Dean, i/c, Chettinad School of Physiotherapy	Member
13	Ms.Vimala Maragatharaj.I Nursing Superintendent, CHRI	Member
14	Ms.Vetri Selvi.J Administrator, College Admin	Member

The convener welcomed the members and took the agenda for discussion.

### **Agenda 1: Review of Fire Safety and Evacuation Drill Outcomes**

The committee reviewed the fire safety drills conducted in the previous quarter. The drills were successfully executed, with active participation from students, staff, and hospital personnel. Minor delays in evacuation were noted in the hostel areas, and corrective measures were recommended. The committee decided to conduct such drills twice a year.

### **Agenda 2: Assessment of Medical Emergency Preparedness**

The committee evaluated the availability of emergency kits, first-aid boxes, and ambulance services across the campus. It was noted that most areas were adequately equipped, but a few locations required replenishment of supplies. The Nursing and Allied Health Sciences faculties were requested to oversee stock monitoring and timely updates.

The convener thanked all the committee members for their valuable opinion and concluded the meeting.



**Mr. Denny P Thomas**

Senior General Manager-Infrastructure-Maintenance,  
CARE

CC:

Vice-chancellor, CARE

Registrar, CARE

Dean, CHRI

Principal, CCN






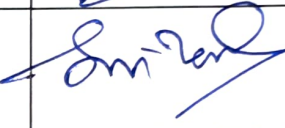
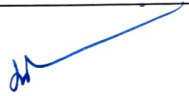


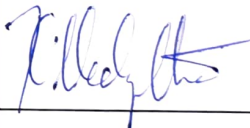


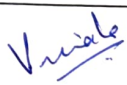
Principal, FAHS

Principal, Law

Principal, Architecture

Members of the committee.

Attendance list for the meeting held on 07-03-2025

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