

GRIEVANCE REDRESSAL CELL FOR NON-TEACHING STAFF

Minutes of the meeting

Venue: Lecture Hall 3

Date & Time: 11.04.2025 at 10:30 a.m.

Members List:

1. Mr.Denny P Thomas, Senior General Manager-Infrastructure, CARE - Convener
2. Ar.Loganathan.T, Professor & Dean,
Chettinad School of Architecture - Member
3. Dr.Senthil.P, Professor & Dean i/c,
Chettinad School of Physiotherapy - Member
4. Mr.Manikandan.N, Supervisor-Lab Services,
Dept. of Biochemistry, CHRI - Member
5. Ms. Vimala Maragatharaj.I, Nursing Superintendent, CHRI - Member
6. Ms. Kavitha, Secretary,
Chettinad Hospital and Research Institute - Member
7. Mr.Palaniraja.E, Secretary, Chettinad College of Nursing - Member

The convener welcomed the members and took up the agenda for discussion.

Agenda 1: To Plan a Financial Guidance Workshop

The committee proposed organizing a financial literacy session to help staff understand savings, insurance benefits, and government welfare schemes available for non-teaching employees. The Accounts Department will be requested to collaborate.

Agenda 2: To Initiate Monthly Peer-Support Meetings

The committee suggested introducing peer-support meetings where staff can discuss minor concerns and workplace issues informally before escalating them formally. This aims to foster teamwork and mutual understanding.

The members of the committee agreed to the same and it was decided to raise a request to Vice Chancellor and Registrar to conduct the above mentioned program. The convener thanked all the members and with this the meeting came to an end.




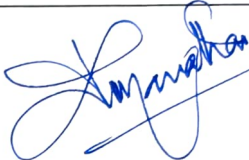




Mr.Denny P Thomas,

Senior General Manager-Infrastructure, CARE

Convener, Grievance Redressal Cell for Non-teaching Staff

CC: The Vice Chancellor, CARE
Registrar, CARE
Dean, CHRI
Director, Research
Principal, FAHS,
Principal, CCN

Attendance List for the Meeting held on 11-04-2025

SL.NO.	NAME	POST	SIGNATURE
1	Mr.Denny P Thomas, Senior General Manager-Infrastructure, CARE	Convener	
2	Ar.Loganathan.T Professor & Dean, Chettinad School of Architecture	Member	
4	Dr.Senthil.P, Professor & Dean i/c, Chettinad School of Physiotherapy	Member	
5	Mr.Manikandan.N, Supervisor-Lab Services, Dept. of Biochemistry, CHRI	Member	
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