

**COMPLIANCE CELL FOR PREVENTING SEXUAL HARASSMENT OF WOMEN/
INTERNAL COMPLAINTS COMMITTEE**

MINUTES OF THE MEETING

Venue: Lecture hall 1

Date & Time: 06.01.2025, 11.00 am

Members List:

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| 1. Dr. Vijayalakshmi.K, Professor & Head , Dept. of OBG, CHRI | – Convener |
| 2. Dr. Vijayashree.R, Professor , Dept. of Pathology, CHRI | – Member |
| 3. Prof. Dr.Hepsibah Sharmil.S, Principal, Chettinad College of Nursing | – Member |
| 4. Dr. Shoba Narayan, Associate Professor,
Faculty of Allied Health Sciences, CHRI | – Member |
| 5. Dr. Shabeeba Z, Associate Professor, Dept. of Psychiatry, CHRI | – Member |
| 6. Dr. Lakshmi.K, Professor & Dean,
Chettinad School of Pharmaceutical Sciences | – Member |
| 7. Prof. Dr. Rajeswari B, Dean (i/c), Chettinad School of Law | – Member |
| 8. Ms. Sujatha, Guide, NGO Organization | – Member |

The convener welcomed the members and took up the agenda for discussion.

Agenda 1: To conduct an orientation program during student induction

The committee decided to include a Prevention of Sexual Harassment orientation session as part of the induction program for all first-year students across schools. This will ensure that every new student is aware of the prevention of sexual harassment, reporting procedures, and available support systems right from the beginning of their academic journey.

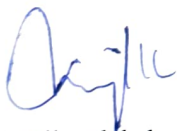
Agenda 2: To establish a confidential counselling mechanism

The committee discussed the need to collaborate with the Psychiatry and Psychology Departments to set up a confidential counselling mechanism for complainants, ensuring emotional and psychological support alongside grievance redressal.

Agenda 3: Quarterly Report

As no grievances were received during this period, the committee submits the “NIL Report” for the quarter 01.10.2024 to 31.12.2024.

It was decided to raise a request to the Vice Chancellor and Registrar to conduct the sensitization program. The convener thanked all the committee members and concluded the meeting.



Dr. K. Vijayalakshmi,

Professor & HOD, Dept of OBG, CHRI,

Convener - Compliance Cell for Preventing Sexual Harassment of Women.

Cc:

The Vice Chancellor, CARE

Registrar, CARE








Dean, CHRI

Principal – AHS/CCN/LAW/Architecture/ Pharmaceutical sciences

HR dept, CARE

All the members

ATTENDANCE LIST OF COMPLIANCE CELL FOR PREVENTING SEXUAL
HARASSMENT OF WOMEN/ INTERNAL COMPLAINTS COMMITTEE
MEETING HELD ON 06.01.2025

SL.NO.	NAME	POST	SIGNATURE
1	Dr. Vijayalakshmi.K Professor & Head, Dept. of OBG, CHRI	Convener	
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