

**COMPLIANCE CELL FOR PREVENTING SEXUAL HARASSMENT OF WOMEN/
INTERNAL COMPLAINTS COMMITTEE**

MINUTES OF THE MEETING

Venue: Lecture hall 1

Date & Time: 07.04.2025, 11.00 am

Members List:

- | | |
|---|------------|
| 1. Dr. Vijayalakshmi.K, Professor & Head , Dept. of OBG, CHRI | – Convener |
| 2. Dr. Vijayashree.R, Professor , Dept. of Pathology, CHRI | – Member |
| 3. Dr. Subbulakshmi .S, Principal, Chettinad College of Nursing | – Member |
| 4. Dr. Shoba Narayan, Associate Professor,
Faculty of Allied Health Sciences, CHRI | – Member |
| 5. Dr. Shabeeba Z, Associate Professor, Dept. of Psychiatry, CHRI | – Member |
| 6. Dr. Lakshmi.K, Professor & Dean,
Chettinad School of Pharmaceutical Sciences | – Member |
| 7. Dr. D Sreemathi, Vice – Principal, Chettinad School of Law | – Member |
| 8. Ms. Sujatha, Guide, NGO Organization | – Member |

The convener welcomed the members and took up the agenda for discussion.

Agenda 1: To conduct refresher training for committee members

The committee agreed to conduct a refresher training session for all ICC members on handling complaints, documentation, and maintaining confidentiality in compliance with the POSH Act guidelines. This training will ensure that members are up to date with the latest legal requirements and institutional procedures for fair and efficient grievance handling.

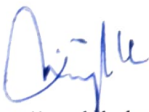
Agenda 2: To initiate a poster/video campaign across campus and hospital

It was decided to launch an awareness campaign with posters, digital displays, and short videos to educate the campus and hospital community about sexual harassment prevention and available redressal mechanisms. This initiative is expected to encourage greater awareness among staff, students, and patients, reinforcing a culture of respect and zero tolerance towards harassment.

Agenda 3: Quarterly Report

No grievances were received during this quarter. The committee submits the “NIL Report” for the quarter 01.01.2025 to 31.03.2025.

It was decided to raise a request to the Vice Chancellor and Registrar to conduct the sensitization program. The convener thanked all the committee members and concluded the meeting.



Dr. K. Vijayalakshmi,

Professor & HOD, Dept of OBG, CHRI,

Convener - Compliance Cell for Preventing Sexual Harassment of Women.

Cc:

The Vice Chancellor, CARE

Registrar, CARE

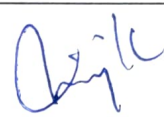
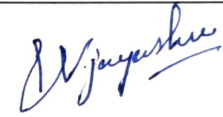





Dean, CHRI

Principal – AHS/CCN/LAW/Architecture/ Pharmaceutical sciences

HR dept, CARE

All the members

**ATTENDANCE LIST OF COMPLIANCE CELL FOR PREVENTING SEXUAL
HARASSMENT OF WOMEN/ INTERNAL COMPLAINTS COMMITTEE
MEETING HELD ON 07-04-2025**

SL.NO.	NAME	POST	SIGNATURE
1	Dr. Vijayalakshmi.K Professor & Head, Dept. of OBG, CHRI	Convener	
2	Dr. Vijayashree.R Professor, Dept. of Pathology, CHRI	Member	
3	Dr. Subbulakshmi .S, Principal, Chettinad College of Nursing	Member	
4	Dr. Shoba Narayan Associate Professor, Faculty of Allied Health Sciences, CHRI	Member	
5	Dr. Shabeeba Z Associate Professor, Dept. of Psychiatry, CHRI	Member	
6	Dr. Lakshmi. K Professor & Dean, Chettinad School of Pharmaceutical Sciences	Member	
7	Dr. D Sreemathi, Vice – Principal, Chettinad School of Law	Member	
8	Ms. Sujatha Guide, NGO Organization	Member	