

**COMPLIANCE CELL FOR PREVENTING SEXUAL HARASSMENT OF WOMEN/
INTERNAL COMPLAINTS COMMITTEE**

MINUTES OF THE MEETING

Venue: Lecture hall 1

Date & Time: 11.10.2024, 11.00 am

Members List:

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|---------------------------------------------------------------------------------------|------------|
| 1. Dr. Vijayalakshmi.K, Professor & Head , Dept. of OBG, CHRI | – Convener |
| 2. Dr. Vijayashree.R, Professor , Dept. of Pathology, CHRI | – Member |
| 3. Prof. Dr.Hepsibah Sharmil.S, Principal, Chettinad College of Nursing | – Member |
| 4. Dr. Shoba Narayan, Associate Professor,
Faculty of Allied Health Sciences, CHRI | – Member |
| 5. Dr. Shabeeba Z, Associate Professor, Dept. of Psychiatry, CHRI | – Member |
| 6. Dr. Lakshmi.K, Professor & Dean,
Chettinad School of Pharmaceutical Sciences | – Member |
| 7. Prof. Dr. Rajeswari B, Dean (i/c), Chettinad School of Law | – Member |
| 8. Ms. Sujatha, Guide, NGO Organization | – Member |

The convener welcomed the members and took up the agenda for discussion.

Agenda 1: To update the Anti-Sexual Harassment Policy Handbook

The committee discussed revising the policy handbook to align with the latest government guidelines. The revised handbook will include simplified complaint procedures, contact details of committee members, and awareness on zero-tolerance policies.

Agenda 2: To organize awareness programs in hostels and residential quarters

The members emphasized the need to conduct awareness programs for hostel residents and hospital residential staff, focusing on prevention, reporting mechanisms, and creating a safe living environment.

Agenda 3: Quarterly Report

As no grievances were received either digitally or in writing from students, teaching, or non-teaching staff, the committee submits the "NIL Report" for the quarter 01.07.2024 to 30.09.2024.

It was decided to raise a request to the Vice Chancellor and Registrar to conduct the sensitization program. The convener thanked all the committee members and concluded the meeting.



Dr. K. Vijayalakshmi,

Professor & HOD, Dept of OBG, CHRI,

Convener - Compliance Cell for Preventing Sexual Harassment of Women.

Cc:

The Vice Chancellor, CARE

Registrar, CARE

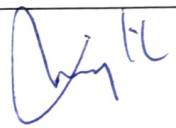
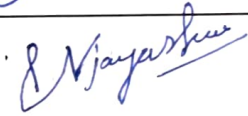





Dean, CHRI

Principal – AHS/CCN/LAW/Architecture/ Pharmaceutical sciences

HR dept, CARE

All the members

**ATTENDANCE LIST OF COMPLIANCE CELL FOR PREVENTING SEXUAL
HARASSMENT OF WOMEN/ INTERNAL COMPLAINTS COMMITTEE
MEETING HELD ON 11-10-2024**

SL.NO.	NAME	POST	SIGNATURE
1	Dr. Vijayalakshmi.K Professor & Head, Dept. of OBG, CHRI	Convener	
2	Dr. Vijayashree.R Professor, Dept. of Pathology, CHRI	Member	
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