

Disaster Management Committee

Minutes of the Meeting

Venue: Dean's chamber

Date: 13.09.2024

Members

Sl.No.	Name	Post
1	Mr.Denny P Thomas Senior General Manager-Infrastructure, CARE	Convener
2	Mr.Duraisami. R Senior Manager-IT, CARE	Member
3	Dr.Karpagavel.L Professor & HOD, Dept. of Biochemistry, CHRI	Member
4	Dr.Raja.D Professor, Department of Community Medicine, CHRI	Member
5	Dr.Shankar.C Professor , Dept. of Ophthalmology, CHRI	Member
6	Dr.Kailash.S Professor & HOD, Dept. of Psychiatry, CHRI	Member
7	Dr.Namasivaya Navin. R.B Assistant Professor, Department of ENT, CHRI	Member
8	Mr.Venkatesan.A Professor, Chettinad College of Nursing	Member
9	Dr.Koyeli Girigoswami Associate Professor, Faculty of Allied Health Sciences, CHRI	Member
10	Ar.Vaidyanathan.K Professor & HOD, Chettinad School of Architecture	Member
11	Dr.Lakshmi.K Professor & Dean, Chettinad School of Pharmaceutical Sciences	Member
12	Dr.Senthil.P Professor & Dean, i/c, Chettinad School of Physiotherapy	Member
13	Ms.Vimala Maragatharaj.I Nursing Superintendent, CHRI	Member
14	Ms.Vetri Selvi.J Administrator, College Admin	Member

The convener welcomed the members and took the agenda for discussion.

Agenda 1: To strengthen the Emergency Evacuation Plan

The committee discussed updating the Emergency Evacuation Plan for the college and hospital. Members emphasized conducting mock drills for students, staff, and patients in both academic blocks and clinical areas. Clear escape route signage, updated floor plans, and designated assembly points were recommended. The committee agreed to coordinate with security and administrative staff to ensure proper execution.

Agenda 2: To review the Hospital Emergency Response System (HERS)

The members emphasized the importance of reviewing the Hospital Emergency Response System to ensure readiness in case of mass casualty incidents or natural disasters. The Medical Superintendent was requested to update the list of available resources—such as ICU beds, oxygen supply, and emergency medications—and to ensure coordination with nearby referral hospitals.

The convener thanked all the committee members for their valuable opinion and concluded the meeting.


Mr. Denny P Thomas

Senior General Manager-Infrastructure-Maintenance,
CARE

CC:

Vice-chancellor, CARE

Registrar, CARE

Dean, CHRI

Principal, CCN

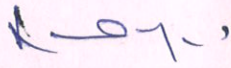
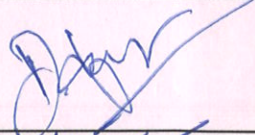
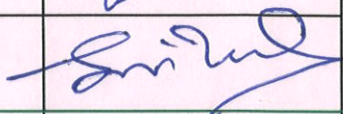
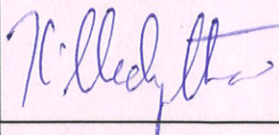
Principal, FAHS

Principal, Law

Principal, Architecture

Members of the committee.

Attendance list for the meeting held on 13-09-2024

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