

MINUTES OF THE LIBRARY COMMITTEE MEETING

DATE: 17/10/2025

MEMBERS PRESENT DURING THE MEETING

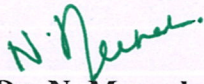
The Library Committee meeting was held in the presence of the Convener – Library Committee and the Librarian on 17th October 2025 at 10:30 a.m. in the Dean's Office. The following members were present during the meeting:

S. No.	Name of the Committee members with Department & Designation	Composition
1	Dr. Meenkashi N , Professor & Head, Respiratory medicine, CHRI / Dean i/c	Convener
2	Dr. R. Arumugam, Librarian, CARE	Member
3	Dr. Karpagavel, Professor, Dept. of Biochemistry, CHRI	Member
4	Dr. Saravanan R, Principal (i/c), Faculty of AHS – CHRI, Faculty of AHS – CHRI	Member
5	Ar. K. Priyanka, Asst. Professor, Chettinad School of Architecture	Member
6	Dr. Gayathri K C, Dean i/c. Chettinad School of Physiotherapy	Member
7	Mr.Edwin Arun A, AGM, Purchase Department, CARE	Member
8	Dr. Lakshmi, Dean, Chettinad School of Pharmaceutical Sciences	Member
9	Dr. Devi Prabha A , Dean i/c. - Chettinad School of Law	Member
10	Dr.Debashis, HoD – Chettinad School of Occupational Therapy	Member
11	Dr. S.Subbulakshmi, Principal – Chettinad College of Nursing	Member
12	Mr. Sanjay Shankar S, MBBS Student- CHRI	Member
13	Ms. Candita, B.Sc Medical Genetics Student- AHS	Member
14	Mr. Dhaswanth, B.Sc., Nursing Student, Chettinad College of Nursing.	Member

The Library Committee meeting commenced with a welcome address by the Convener of the Library Committee.

1. The minutes of the previous meeting were reviewed and approved.
2. The Librarian introduced the new members of the Library Committee, who were nominated by their respective departments, to all committee members.

3. The committee discussed the purchase of books for the Chettinad School of Law and the School of Occupational Therapy based on the allocated budget.
4. It was decided to subscribe to printed journals for the year 2026 for the Medical, Law, Pharmacy, Nursing, and Architecture departments to fulfill the respective council norms.
5. The committee agreed that first preference should be given to medical specialty departments undergoing inspection, for the procurement of latest edition books, followed by other departments, as per the budget approved by the management.
6. It was suggested to encourage alumni members to donate their personal books to the Central Library as part of the Alumni Association initiatives.
7. The committee appreciated and acknowledged the generous contribution of Ms. Anika Bansal (Reg. No. 11191021), an alumni student, who donated 23 books from her personal collection to the Central Library on 16.10.2025.
8. It was discussed in the meeting to circulate the login credentials of subscribed e-resources to all students and faculty members of the University. Access will be provided within the campus through Wi-Fi and outside the campus through remote access. The respective schools and colleges of CARE University will share the credentials through the registered email IDs of their students and faculty members.
9. It was discussed in the meeting to request the hostel wardens to permit hostellers to utilize the library after normal working hours and on holidays, in order to encourage extended academic use of library resources.
10. The Meeting ended with a vote of thanks.



(Prof. Dr. N. Meenakshi)

Dean i/c. & HoD- Department of Respiratory Medicine

Convener – Library Committee,

CC:

The Vice-chancellor,

The Registrar,

The Dean, CHRI,

The Principal Allied Health Sciences,

The Principal CCN,

Deans of School of Law, Architecture, Pharmacy, Physiotherapy & Occupational Therapy.

All Committee members.