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Hospital & Research Institute

Chettinad Academy
of Research and Education
(Deemed to be University)

CHRI/DEAN/CIR/09-106/2025

03.09.2025

CIRCULAR

This is to inform all students that the **First Year MBBS classes will commence from 05.09.2025**. All senior students are hereby strictly instructed **not to indulge in any form of ragging**, inside or outside the campus. Ragging is a punishable offense as per the **UGC and University guidelines**, and strict disciplinary and legal action will be taken against any student found guilty.

All students are expected to maintain a cordial and respectful environment, and to extend their fullest cooperation in creating a safe and supportive atmosphere for the incoming students.

DEAN

CHRI/DEAN/CIR/09-107/2025

03.09.2025

CIRCULAR

In view of the commencement of the First Year MBBS academic session from 05.09.2025, it is essential to ensure a safe and supportive environment for the fresher's in the hostel premises.

Accordingly, **Anti-Ragging Duty** is scheduled in the **Hostels** from **06.09.2025 to 30.09.2025**, between **05:00 p.m. and 06:00 p.m.**

The designated faculty are requested to be present in the hostels during the above-mentioned time and ensure strict monitoring to prevent any form of ragging.

Further, it is instructed that:

- **Female faculty** shall meet the **Girls' Hostel Chief Warden** Dr. Nirupa, 9710989084, and coordinate their duties and responsibilities.
- **Male faculty** shall meet the **Boys' Hostel Warden** Dr. Chinniah, 9094737000 and coordinate their duties and responsibilities.

N. Neena
DEAN

DEAN

Chettinad Hospital & Research Institute
Rajiv Gandhi Salai, Kelambakkam,
Chengalpattu Dist-603 103





Date	Faculty_Boys Hostel	Faculty_Girls Hostel
06.09.2025	Dr. Vinoth	Dr. Porkalai
07.09.2025	Dr. Shyam	Dr. Akshaya
08.09.2025	Dr. Karthik	Dr. Sneha
09.09.2025	Dr. Adnan	Dr. Ravali
10.09.2025	Dr. Ponkaushikan M	Dr. Thasneem
11.09.2025	Dr. Einstien.A	Dr. Krithika C
12.09.2025	Dr. Akshay	Dr. Harshini C
13.09.2025	Dr. Sujith	Dr. Ishwarya
14.09.2025	Dr. Karthik M	Dr. Shilpa. S
15.09.2025	Dr. Ramprasath K.S	Dr. Shinisha
16.09.2025	Dr. Roshan	Dr. Swetha
17.09.2025	Dr. Srinath S	Dr. Hema
18.09.2025	Dr. Venkat	Dr. Nivethitha
19.09.2025	Dr. Carmel	Dr. Vibuja
20.09.2025	Dr. Kiran	Dr. Abirami
21.09.2025	Dr. Renil	Dr. Subasini
22.09.2025	Dr. Premnath	Dr. Monisha
23.09.2025	Dr. Kavim.M	Dr. Nivedhitha
24.09.2025	Dr. Abey	Dr. Vedha
25.09.2025	Dr. Shankar.	Dr. Amala
26.09.2025	Dr. Avinash	Dr. Rajakumari
27.09.2025	Dr. Parthasarathy	Dr. Gayathri
28.09.2025	Dr. Ramesh	Dr. Amrithaa
29.09.2025	Dr. Nagarjun	Dr. Aishwarya
30.09.2025	Dr. Sathyanarayanan	Dr. Anupriya

N. N. N.
4/19/25..



CHRI/DEAN/CTR/03-060/2026

23.03.2026

CIRCULAR

In order to streamline the working and duty allocation of the post graduates and to avoid inter personal issues in the professional activities among post graduates, the following guidelines are issued for strict compliance.

1. The official duty time for all postgraduates is from 7:45 am to 3:15 pm. The PGs are expected to adhere to these timings for their regular attendance and duty.
2. The PGs can stay beyond these duty timings only if they are in labour ward duty or ward duty or 24 hours duty or any other special duty as assigned by the Unit chief/HOD.
3. If anyone is pressurising the postgraduates to report too early or to stay beyond duty hours, the PGs may report to the Dean's office for necessary action.
4. The PGs who are doing 24 hours duty can avail 2 hours break after completion of their duty before reporting for the duty the next day.
5. The evening rounds by the duty doctor shall be attended only by the postgraduates who are assigned as per the schedule and not by all the PGs.
6. The Sunday rounds will be rotated among the PGs and not all PGs are required to do Sunday rounds.
7. The PGs need not have apprehension of getting chances in the OT or in labour ward as their chances will be equally given by the Unit chief/Professor, not by the senior postgraduates.
8. It should be ensured that the postgraduates are having adequate break time in between the duty for food and other refreshments

The faculty, unit chiefs, HODs and DMS/MS are requested to properly monitor that these guidelines are strictly followed in the duty allocation for the postgraduates especially the first year postgraduates. Any deviation from these guidelines in the duty allocation to the postgraduates especially for the first year postgraduates will be considered for disciplinary action.

If senior postgraduates are imposing such deviation against first year postgraduates, that will be considered as ragging and appropriate disciplinary action will be initiated against the senior postgraduates.

N. Neeraj

DEAN

Cc to.: The Vice Chancellor
The Registrar
The Vice Principal – CHRI
MS- CHRI
All HODs
IT Head